

Terms and conditions for adapting the Learn Together resources

Thank you for your interest in the Learn Together resources. This document sets out specific requirements for how the resources may be adapted for use within your own contexts. Before making any adaptations, please review this document and contact Professor Jane O'Hara where necessary (yqsradmin@bthft.nhs.uk).

1. What are the Learn Together resources?

This document relates to the following resources ([Resources – learn-together.org.uk](https://learn-together.org.uk)):



Investigation Guide



Patient and Family Guide



The Five-Stage Process summary



Preferences for working together document



Getting prepared for the report document



Checking the report document



Things to discuss document



All scientific publications



All written website content



Videos



Staff Information Booklet

2. Which of the Learn Together resources can be adapted?

You may want to adapt elements of the Learn Together resources to be used within your own contexts. However, there are certain resources you can adapt as you wish (section 2.1), adapt elements of (section 2.2) and cannot adapt (Section 2.3). This is explained in detail below.

2.1 Resources you can adapt as you wish

The following resources can be adapted to suit your particular contexts, without requiring approval from the research team:



Preferences for working together document



Getting prepared for the report document



Checking the report document



Things to discuss document



Staff information booklet

However, please include the following acknowledgement statement within each document:

This content was developed through independent research undertaken within the Learn Together Programme. The Learn Together programme was funded by the NIHR HS&DR programme [18/10/02]. The views expressed are those of the authors and not necessarily those of the NIHR or the Department of Health and Social Care.

2.2 Resources you can adapt elements of

Elements of the following resources can be adapted to suit your particular context, but you should contact the research team for approval (yqsradmin@bthft.nhs.uk):



Investigation Guide



Patient and Family Guide



The Five-Stage Process summary

In order to obtain approval, each of the five stages of the 'Five-Stage Process' must be clearly represented (ideally, in both visual and written form). This is because it is important to retain the foundational aspects of the Learn Together approach as the resources are informed by extensive and independent research, using evidence to co-design a workable process that:

- meets the needs of patients, families and carers, as well as those responding to incidents;
- meets the requirements of the Patient Safety Incident Response Framework (PSIRF);
- fit within the system of responding to patient safety incidents within healthcare.

Please also include the following information within each document:

- The Learn Together Logo [download from here [Resources – learn-together.org.uk](https://www.learn-together.org.uk/resources)]
- The following statement:

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It is also recommend that you retain the personal stories and link to the videos contained within the Learn Together website. This is because, one of the main findings of the testing phase of our research, was that without the personal stories, patients and families could not necessarily ‘connect’ with the content, and were less likely to engage in the process.

Further, investigators that we worked with told us that these stories were so important to help them understand why patient and family involvement is necessary, and how small details can be so influential on how patients and families experience learning responses.

Once complete, please provide a final version of the adapted resources to Professor Jane O’Hara (yqsradmin@bthft.nhs.uk). This is so that the research team can understand how the resources are being used in practice, and update them over time where necessary.

2.3 Resources you cannot adapt

The following resources can only be used in their original form:



Videos



All scientific publications



All written website content

Please include the following acknowledgement statement when using or sharing any of these resources:

This content/scientific paper/video [please delete or insert term] was developed through independent research undertaken within the Learn Together Programme. The Learn Together programme was funded by the NIHR HS&DR programme [18/10/02]. The views expressed are those of the authors and not necessarily those of the NIHR or the Department of Health and Social Care.

5. Do you have any suggestions for us?

We would really like to learn from you. If you have any questions, think there are things missing from the resources, or areas that require more exploration please do get in touch with us to chat about it (ygsradmin@bthft.nhs.uk).